

ANNUAL MEETING

January 29, 2012



Second Presbyterian Church

Lewis and Frederick Sts.

P.O. Box 175

Staunton, VA 24402-0175

540/885-8159

Dr. Daniel S. Williams

Pastor

**SECOND PRESBYTERIAN CHURCH
STAUNTON, VIRGINIA**

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**SECOND PRESBYTERIAN CHURCH
STAUNTON, VIRGINIA**

**ANNUAL MEETING OF THE CONGREGATION
Sunday, January 29, 2012
In the Sanctuary following Worship**

A. CALL TO ORDER/OPENING PRAYER

B. ADOPTION OF THE AGENDA

C. ECCLESIASTICAL BUSINESS

1. MINUTES REVIEW: 2011 Meetings of Congregation

The Session reviewed the minutes of the Congregation after each meeting, and approved them as printed in the attached reports.

2. REVIEW OF ANNUAL REPORTS

- Program Reports
- Financial Reports

3. 2012 BUDGET PRESENTATION

4. PASTOR'S TERMS OF CALL: ANNUAL ADEQUACY REVIEW BY CONGREGATION

5. ELECTION OF CONGREGATIONAL REPRESENTATIVES ON THE NOMINATING COMMITTEE: Three members plus one alternate (#)

_____ # _____
_____ # _____

6. AMENDMENTS TO THE CONGREGATION'S BYLAWS

D. CORPORATE BUSINESS

1. REPORT OF THE TRUSTEES – Nothing to report

E. ADJOURNMENT/CLOSING PRAYER

Next Meeting: Sunday, October 28, 2012, following worship (election of officers)

ANNUAL CONGREGATIONAL MEETING
Second Presbyterian Church
Sunday, January 30, 2011

The 135th Annual Meeting of Second Presbyterian Church was held on Sunday, January 30, 2011 following the worship service in the sanctuary. The congregation bylaws set the meeting date, and notices of the meeting were given on previous Sundays during worship service, in the weekly bulletins, and on the Church's web site. Dr. Daniel S. Williams, Moderator, called the meeting to order, opening with prayer at 11:55 a.m. A quorum (10% of the active membership) of active members was present.

ADOPTION OF THE AGENDA: The agenda provided in the Handbook of Reports was adopted.

ECCLESIASTICAL BUSINESS

1. **Minutes Review:** As directed by the Book of Order, the Session had reviewed and approved the minutes of the congregational meetings on February 14, 2010 and October 31, 2010.
2. **Review of Annual Reports**
 - a. **Program Reports.** All program reports in the handbook were reviewed. A prayer of remembrance and tribute was offered in memory of those members deceased in 2010: Eunice Wenger and Virginia Craig.
 - b. **Financial Reports.** The financial reports including the Treasurer's Report, Report of Funds held by Shenandoah Presbytery Corporation, and Presbyterian Women Finances were reviewed and discussed. It was noted that after two years of losses, the Report of Invested Funds reflects a gain of \$22,000 in 2010. A total of \$41,000 was withdrawn from the Bank of America Certificate of Deposit in 2010.
 - c. **Composition of the Session.** The following information about the composition of the Session was included in the Session Report: The Session for 2010 consists of fifteen members, not counting the pastor/moderator, of which 8 are men and 7 are women. The age range of Session members is from the early 50's and up. This corresponds to the composition of the congregation (G - 10.0301).

The moderator thanked those members of the Session, Class of 2010, who completed terms of service and were not re-elected to the Class of 2013: Andy Easley, William Jack, Mary McNamara, Mary Rainey, and Stewart Sherwood.

3. **2011 Budget Presentation:** The 2011 Budget adopted by Session on January 5, 2011 was reviewed and discussed. It was noted that salaries, property, and mission support constitute the major budget expenses. The 2011 Budget includes a 2% salary increase for part-time church employees.
4. **Pastor's Terms of Call Review:** Session is required to review and take responsibility for adjusting the Pastor's Terms of Call. At the request of the Pastor, there were no changes in the Pastor's salary or benefits, therefore there was no cause to review the Pastor's Terms of Call.
5. **Election of Congregational Representatives on the Nominating Committee:** Nominations from the floor included: Earl Flower, Lelia Lightner, William Jack, and Betty Van Fossen (alternate). There being no further nominations, a motion to close nominations and elect the persons nominated was approved.

CORPORATE BUSINESS:

1. **Report of the Trustees -** Nothing to report

There being no further business, the meeting adjourned at 12:15 p.m. with a closing prayer by the Moderator. The next meeting will be October 30, 2011 for the purpose of electing officers.

Nancy C. Swisher
Clerk of Session

Daniel S. Williams,
Moderator

**SPECIAL CALLED MEETING OF THE CONGREGATION
SECOND PRESBYTERIAN CHURCH
STAUNTON, VIRGINIA
JULY 10, 2011**

A Special Called Meeting of the Congregation of Second Presbyterian Church was held Sunday, July 10, 2011 immediately following the worship service in the sanctuary. The meeting was called to order at 12:20 p.m. by the Moderator, Dr. Daniel S Williams. Dr. Williams opened the meeting with prayer. The meeting was called over the minimum standard of two Sundays. A quorum was present.

AGENDA: Purpose of the Meeting

The purpose of the meeting was to discuss the recent passage of Amendment 10 -A (Ordination Standards) by a majority of the presbyteries in the Presbyterian Church (USA), what this means and does not mean, and to answer any questions members may have. No action was taken at this meeting.

Members of the congregation were provided copies of three papers to aid in their understanding and interpretation of Amendment 10-A, including:

- 1Historic Principles of Church Order
- 2Seeking to be Faithful Together: Guidelines for Presbyterians During Times of Disagreement
- 3More Thoughts on Amendment 10-A, by Dr. Daniel S. Williams

Dr. Williams reviewed the historical timeline of relevant actions of the Church on ordination standards from 1978 to the present. He commented at length on the meaning of the amendment and cited the scriptures as the highest authority. He commented that the passage of Amendment 10-A does not require any changes to be made by the churches, and churches cannot be forced to allow any person to serve as teaching or ruling elders. He suggested that now is the time to be calm, take a deep breath, and wait for a clearer interpretation of this issue.

Comments offered during the discussion included:

- Churches do not desire to turn anyone away, but we expect leaders to be of a higher standard.
- Amendment 10-A seeks to accomplish something for which its language does not specifically ask, nor logically support, and puts the church in the position of which the Confession of 1967 warns when the church loses its moral and Biblical compass in such issues.
- Information published in the Presbyterian Layman is helpful, but not always entirely accurate.
- Presbyterian Outlook is a good source of information.

The meeting was adjourned with prayer at 12:40 p.m.

Nancy C. Swisher
Clerk of Session

Daniel S. Williams
Moderator

**SECOND PRESBYTERIAN CHURCH
STAUNTON, VIRGINIA
CONGREGATIONAL MEETING
Sunday, October 30, 2011**

The congregation of Second Presbyterian Church met Sunday, October 30, 2011, following the worship service. Dr. Daniel S. Williams, Moderator, called the meeting to order and opened with prayer.

The Moderator affirmed that a quorum of active members was present.

PURPOSE OF THE MEETING

To elect four elders for the class of 2014, one trustee for the Class of 2013, and one trustee for the Class of 2014.

Elder James Mader, chair of the Nominating Committee, affirmed the following persons were nominated for these positions:

For Elder, Class of 2014: Andy Easley, Darlene Mason, Stewart Sherwood, and Sue Gochenour

For Trustee, Class of 2013: Earl Flower

For Trustee, class of 2014: Dick Hippeard

It was noted that the size of Session was reduced by action of the congregation at the annual meeting in February 2010.

The floor was opened for additional nominations for Elder. Hearing none, the Moderator entertained a motion to close nominations, and elect the slate of nominees as presented by the Nominating Committee. The motion was properly seconded and passed. The floor was opened for additional nominations for Trustee. Hearing none, the Moderator entertained a motion to close nominations and elect the slate of nominees as presented by the Nominating Committee. The motion was properly seconded and passed.

The Nominating Committee was dismissed with thanks for their work.

Announcements:

1. One newly elected elder needs training before ordination. No date has been set for the training session. An orientation meeting will be planned for a date prior to the installation of the newly elected officers.

The meeting adjourned with prayer at 12:00 noon.

Nancy C. Swisher
Clerk of Session

Dr. Daniel S. Williams
Moderator

**SECOND PRESBYTERIAN CHURCH
STAUNTON, VA**

**2012 BUDGET
January 4, 2012**

#	INCOME	2010 BUDGET	2011 BUDGET	2012 BUDGET
1100	NON-DESIGNATED RECEIPTS			
1101	Regular Giving	115,000.00	111,000.00	100,000.00
1102	Loose Offering	2,000.00	1,000.00	800.00
1103	Interest: Checking Account	30.00	50.00	50.00
1104	Presbyterian Women	600.00	600.00	600.00
1106	Use of the Building	750.00	750.00	750.00
1108	Copies, Stamps, etc.	0.00	0.00	0.00
1109	Sunday Bible Study	600.00	600.00	600.00
1112	T. Patterson Annuity	17,250.00	17,250.00	17,250.00
	***Subtotal: Non-Designated Receipts	136,230.00	131,250.00	120,050.00
1200	DESIGNATED RECEIPTS			
1201	Church Support	2,200.00	2,500.00	500.00
1202	Benevolence	1,500.00	1,000.00	500.00
1203	Hunger Offerings	5,500.00	5,600.00	5,600.00
1204	One Great Hour of Sharing	800.00	1,200.00	850.00
1205	Pentecost Offering	450.00	500.00	450.00
1208	Christmas Joy Offering	1,000.00	1,000.00	1,000.00
1210	Presbyterian Disaster Assistance	0.00	0.00	0.00
	***Subtotal: Designated Receipts	11,450.00	11,800.00	8,900.00
1300	NON-BUDGET RECEIPTS			
1397	Transfers from Memorial Fund	625.00	625.00	0.00
1398	Income: Other Sources	0.00	0.00	0.00
1399	Transfers from Investments	35,500.00	33,400.00	37,800.00
	***Subtotal: Non-Budget Receipts	36,125.00	34,025.00	37,800.00
	***TOTAL INCOME FOR PERIOD	183,805.00	177,075.00	166,750.00
	***INCOME + BEGINNING BALANCE	183,805.00	177,075.00	166,750.00
	EXPENSES			
2000	SALARIES AND EXPENSES			
2101	Minister's Salary	18,210.00	18,210.00	18,620.00
2102	Minister's Housing Allowance	30,400.00	30,400.00	30,000.00
2103	Minister's Utilities Allowance	2,445.00	2,445.00	2,445.00
2104	Minister's Automobile Expense	4,000.00	4,000.00	4,000.00
2105	Minister's Professional Expenses	2,000.00	2,000.00	2,000.00
2106	Minister's Benefits Plan Dues	17,625.00	17,625.00	17,950.00
2107	Minister's Self Employment	3,940.00	3,940.00	4,150.00
2109	Minister's Medical Deductible	1,200.00	1,600.00	2,000.00
2201	Organist Salary	5,710.00	5,825.00	6,065.00
2301	Christian Education Consultant Salary	6,400.00	6,530.00	6,660.00
2401	Secretary's Salary	11,060.00	11,300.00	11,825.00
2601	Substitute Salaries	1,200.00	1,200.00	1,200.00
2701	Workers' Compensation Insurance	500.00	500.00	500.00
2702	FICA Tax W/H -- Social Security	1,436.54	1,466.61	1,522.10
2703	FICA Tax W/H -- Medicare	335.97	343.00	355.98
2704	Federal Income Tax W/H	0.00	0.00	0.00
2705	VA State Income Tax W/H	0.00	0.00	0.00
	***Subtotal: Salaries and Expenses	106,462.51	107,384.61	109,293.08

		2010 BUDGET	2011 BUDGET	2011 BUDGET
3000	CHRISTIAN EDUCATION EXPENSES			
3101	Sunday School Curriculum	600.00	300.00	300.00
3102	Vacation Bible School	500.00	250.00	250.00
3104	VCR license fee	80.00	80.00	0.00
3105	Camp Scholarships	400.00	400.00	400.00
3106	Teachers: Training and Support	100.00	100.00	100.00
3107	Confirmation Classes	50.00	100.00	100.00
3108	Refreshments	300.00	300.00	300.00
3109	Youth	350.00	350.00	350.00
3110	Nursery/Worship	200.00	100.00	100.00
	***Subtotal: Christian Education	2,580.00	1,980.00	1,900.00
4000	MEMBERSHIP/OUTREACH EXPENSES			
4101	Receptions/Coffee Hour	50.00	100.00	50.00
4102	Miscellaneous/Newsletter	50.00	100.00	50.00
4103	Advertising/News Leader	500.00	300.00	0.00
4104	Kitchen Supplies	200.00	250.00	250.00
4105	Church Night Meals	250.00	250.00	250.00
4106	New Members/Prospective	50.00	100.00	100.00
4107	Funeral Meals Expenses	100.00	250.00	250.00
4108	Get Well Soon/We Care Program	300.00	300.00	300.00
4109	Entertainment/Special Events	0.00	200.00	200.00
	***Subtotal: Membership and Outreach	1,500.00	1,850.00	1,450.00
5000	CHURCH PROPERTY EXPENSES			
5101	Natural Gas	12,000.00	12,000.00	10,000.00
5102	Electricity	3,000.00	3,000.00	2,500.00
5103	Water	1,000.00	1,000.00	1,500.00
5104	Janitorial Supplies	250.00	250.00	250.00
5105	Property Insurance	8,500.00	8,500.00	7,500.00
5106	Property Maintenance	17,000.00	10,000.00	5,000.00
5107	Organ/Piano Repair	1,200.00	1,200.00	1,200.00
	***Subtotal: Church Property	42,950.00	35,950.00	27,950.00
6000	WORSHIP AND MUSIC EXPENSES			
6101	Chancel & Children's Choirs	0.00	0.00	0.00
6102	Communion Supplies	100.00	100.00	50.00
6103	Music Supplies & Accessories	400.00	400.00	200.00
6104	Choir Robes Cleaning	0.00	0.00	0.00
6105	Handbells	200.00	200.00	200.00
6107	Program Development	400.00	400.00	200.00
6108	These Days	250.00	170.00	140.00
6109	Annual Copyright Fee	180.00	180.00	180.00
	***Subtotal: Worship and Music	1,530.00	1,450.00	970.00
7000	GENERAL MISSION			
7101	Undesignated Benevolences	3,000.00	3,000.00	3,000.00
7103	Missionary Support	2,000.00	1,500.00	1,500.00
7104	Weekday Religious Education	2,000.00	1,750.00	1,750.00
7105	Valley Mission	1,000.00	750.00	750.00
7107	Discretionary Fund	700.00	350.00	350.00
7108	Mission Program	500.00	250.00	250.00
7109	ComfortCare Women's Center	1,000.00	750.00	750.00
7112	Ethiopia Support	500.00	375.00	375.00
7113	Teen Challenge	500.00	375.00	375.00
7114	Meals on Wheels	500.00	0.00	0.00
7115	Augusta Free Medical Clinic	500.00	450.00	450.00
7116	Habitat for Humanity	600.00	375.00	375.00
7118	Medical Benevolence Foundation	750.00	625.00	625.00
7120	Covenant Church/Massanetta Springs	500.00	500.00	500.00
	***Subtotal: General Mission	14,050.00	11,050.00	11,050.00

	2010 BUDGET	2011 BUDGET	2012 BUDGET
7200 SPECIAL MISSION			
7201 Hunger Ministries	5,500.00	5,600.00	5,600.00
7201A Presbyterian Hunger Program	(41% to \$1,500)	(35% to \$1,500)	(35% to \$1,500)
7201B SACRA – Hunger	(20% to \$750)	(17% to \$750)	(17% to \$750)
7201C Water for Life	(13% to \$500)	(12% to \$500)	(12% to \$500)
7201D Heifer International	(13% to \$500)	(12% to \$500)	(12% to \$500)
7201E Blue Ridge Area Food Bank	(13% to \$500)	(12% to \$500)	(12% to \$500)
7201F Meals on Wheels		(12% to \$500)	(12% to \$500)
7201G Excess Hunger Funds			
7202 Special Offerings	2,250.00	2,700.00	2,300.00
7202A One Great Hour of Sharing	800.00	1,200.00	850.00
7202B Pentecost Offering	450.00	500.00	450.00
7202E Christmas Joy Offering	1,000.00	1,000.00	1,000.00
7202H Presbyterian Disaster Assistance	0.00	0.00	0.00
***Subtotal: Special Mission	7,750.00	8,300.00	7,900.00
8000 CHURCH OFFICE EXPENSES			
8101A Equipment Expenses	1,400.00	860.00	360.00
8101B Equipment Lease	0.00	540.00	720.00
8102 Postage	475.00	400.00	350.00
8103 Paper/Printing Supplies	500.00	250.00	750.00
8104 Telephone Service	1,750.00	2,000.00	2,000.00
8105 Office Supplies	800.00	1,000.00	1,000.00
8107 Computer Supplies	1,200.00	1,200.00	500.00
***Subtotal: Church Office	6,125.00	6,250.00	5,680.00
9000 ADMINISTRATIVE EXPENSES			
9101 Session Expenses	200.00	100.00	100.00
9102 Stewardship Program	500.00	400.00	450.00
9103 Annual Audit	0.00	0.00	0.00
***Subtotal: Administrative Expenses	700.00	500.00	550.00
9200 OTHER EXPENSES			
9201 Outgoing/Flow Thru Items	0.00	0.00	0.00
9301 Miscellaneous	0.00	0.00	0.00
9999 Investments	0.00	0.00	0.00
***Subtotal: Other Expenses	0.00	0.00	0.00
***TOTAL EXPENSES	183,647.51	174,714.61	166,743.08
***INCOME - EXPENSES	157.49	2,360.39	6.92
***ENDING BALANCE	157.49	2,360.39	6.92

Budget adopted by Session on January 4, 2012.

2012 PASTOR'S TERMS OF CALL

Adequacy Review by Congregation

PROCESS

The *Book of Order* of the Presbyterian Church (U.S.A.) requires the congregation to review the adequacy of the pastor's compensation, upon report of the prior face-to-face review of the Session (G-1.0503c). Following the congregation's review, the terms of call are reported to Shenandoah Presbytery for Presbytery's approval.

SESSION REVIEW

All staff salaries were adjusted for 2012 by 2%. Changes in the pastor's salary always have effect on two expenses which are mandated by either the General Assembly of the Presbyterian Church (Benefits Plan dues) or Shenandoah Presbytery (½ of the annual SECA tax). For 2012 and 2013, the Benefits Plan dues are increasing by 0.5% each year.

ITEM	2009-2011	Change	2012
SALARY/HOUSING			
Salary #.....	\$ 40,540.00.....	810.00.....	41,350.00
Housing Allowance #.....	10,400.00.....	0.00.....	10,400.00
Utilities Allowance #.....	2,445.00.....	0.00.....	2,445.00
<i>Subtotal Salary/Housing.....</i>	<i>53,385.00.....</i>	<i>810.00.....</i>	<i>54,195.00</i>
<i>(effective salary for Benefits Plan calculations)</i>			

OTHER TERMS OF CALL EXPENSES

In addition to the above items, the Pastor's Terms of Call includes the following items:

- Automobile Expense (reimbursed at IRS rate – 2012: *increases to 55.5¢ (was 50.5¢)/mile*)
- Professional Expenses, including Continuing Education (partly funded by pastor from salary)
- Minister's Benefits Plan Dues – 32.25% of effective salary. (Effective salary is salary plus housing, utilities, medical escrow, and SECA/self-employment reimbursement.)
- Minister's Self -Employment reimbursement
- Medical deductible escrow account (funded by the pastor from salary)

The totals for these items can be viewed in the 2012 Budget.

ACTION TO REDIRECT SALARY

Each year, the pastor requests that Session redirect some of his salary to the following items:

Item	2012
2102 Housing Allowance.....	19,600.00
2105 Professional Expenses.....	800.00
2106 Benefits Plan (Optional Dental).....	330.00
2109 Medical Deductible escrow.....	2,000.00

This action adjusts the following budget levels for these line items:

Item	2012
2101 Salary.....	18,620.00
2102 Housing Allowance.....	30,000.00
2105 Professional Expenses.....	2,000.00
2109 Medical Deductible.....	2,000.00

CONGREGATION BYLAWS

Changes made necessary by the adoption of the new Form of Government in the *Book of Order*.

1. **Quorum.** In section B-1.0207, that “(G-7.0306)” be struck out, as this reference is obsolete.

EXISTING	PROPOSED
A quorum of all meetings of the congregation shall be ten percent of the active membership of the congregation. (G-7.0306)	A quorum of all meetings of the congregation shall be ten percent of the active membership of the congregation.

2. **Required Notice** – That the proposed language be substituted for existing section B-1.0204:

EXISTING	PROPOSED
Notice of meetings of the congregation shall be published in the church newsletter the month of the meeting. Notice shall also be published in the Sunday worship bulletin, with announcement from the pulpit, on two Sundays prior to the meeting.	Notice for stated meetings of the congregation shall be published in the Sunday worship bulletin during the month when the meeting is scheduled, with specific mention during the concerns of the congregation on the Sunday prior to and of the meeting. Notice shall also be given on the church web site (home page and calendar), and by email the week of the meeting. Special meetings may be called with two Sundays notice, using the above-mentioned means of notification.

3. **Parliamentary Authority** – That the proposed text be added as a new section, B-1.0208:

EXISTING	PROPOSED
[provision of old Form of Government]	Meetings shall be conducted in accordance with the most recent edition of <i>Robert’s Rules of Order, Newly Revised</i> .

4. **Nominations Process** – That the proposed language be substituted for current B-1.0602:

EXISTING	PROPOSED
The Nominating Committee shall be composed of five members: two (2) Elders elected by the Session, and three (3) members, nominated and elected by the congregation, plus one (1) alternate from the congregation. (See G-14.0201b). The nominating committee shall be chosen annually. No member of the committee shall serve more than three years consecutively. The Pastor shall be an <i>ex officio</i> member, with voice but not vote. At the October meeting of the congregation, the Nominating Committee shall submit a slate of nominees for all offices to be filled. The nominating committee shall not nominate its successors.	The Nominating Committee shall be composed of five members: two (2) Elders elected by the Session, who shall serve as chairperson and vice chairperson, and three (3) from the congregation, chosen in the following manner: one person nominated by Presbyterian Women, one person nominated by the music ministry (choirs), and one person nominated by the Lucille Sanger Sunday Bible Study Class. One (1) alternate will be nominated from the floor during the annual meeting where the members of the nominating committee will be confirmed. No member of the committee shall serve more than three years consecutively. The Pastor shall be an <i>ex officio</i> member, with voice but not vote. At the October meeting of the congregation, the Nominating Committee shall submit a slate of nominees for all offices to be filled. The nominating committee shall not nominate its successors.

PASTOR'S REPORT

2012 finds me in the midst of my seventeenth year as pastor of Second Presbyterian Church. During the year I continued to plan my sermons according to the recommended texts in the common lectionary. Sometimes this results in my preaching on the same passage as is being studied in the Adult Sunday Bible Study class. Special services during the year included Ash Wednesday worship, Maundy Thursday Candlelight Communion, Good Friday Service of Shadows, Thanksgiving Eve (at Second this year), and the Christmas Eve Communion and Candlelight Service.

Two Bible Studies were offered in 2011, on Tuesday mornings and evenings. The winter-spring study was a topical study, using the Apostles' Creed, and Scripture texts related to it, as well as the Heidelberg and Westminster catechisms. The Fall study was on the book of Deuteronomy. The winter-spring study for 2012 has already begun, a study of the gospel according to John.

On June 7, 2011, the deciding vote was cast and the presbyteries approved the new Foundations of Presbyterian Polity and Form of Government, two sections of the denomination's *Book of Order*. I had worked on that project since 2008, having served as co-moderator of the General Assembly's Form of Government Task Force. I made several trips in the first half of the year to speak at presbytery meetings about this proposal, and made a few more trips after it was adopted, to interpret the implications it has for congregations and sessions. In addition, I presented two webinars on this subject for the *Presbyterian Outlook*. I am anticipating that I will make my last presentation on the new Form of Government on January 21 at Princeton Seminary in New Jersey.

Second had the unique privilege of hosting the Moderator of the General Assembly, Ruling Elder Cindy Bolbach, who preached during worship on February 13. I served with Cindy as co-moderators of the Form of Government Task Force.

Towards the close of 2011, Session reviewed the changes that have been made necessary by the adoption of the new Form of Government, and acted to amend its manual of operations in several areas, and recommend similar changes to the congregation's bylaws.

One of the newly-elected ruling elders in the Class of 2014, Sue Gochenour, needed to be ordained, so I provided the required pre-ordination training for her over three sessions held in December.

Christmas has fallen on a Sunday five times in my 31 years of pastoral ministry, most recently this past Christmas. This always creates an unique situation where we gather for the traditional Christmas Eve candlelight service with the Sacrament of the Lord's Supper, followed by Sunday morning worship a few hours later on the day set aside to celebrate the incarnation and birth of Jesus Christ. Christmas will fall on a Sunday again in 2016,.

Along with the elder commissioner elected by the session, I attended all four of the Shenandoah Presbytery meetings held last year, at Covenant, Staunton (February), Charles Town (May), Timber Ridge, Lexington (August), and Opequon, Winchester (November).

Within Shenandoah Presbytery, I concluded my service the chairperson of Presbytery Council at the end of 2011. On January 1, 2012, I began to serve as the acting Stated Clerk of the presbytery. I do this on Mondays, which I have used as my day off at Second for several years now.

Last July marked my seventh trip to Baja to help lead the Highland Augusta Mission Community-sponsored Baja Mission Trip. Fifty-two people participated, including Andy Easley from Second. The 2012 trip is July 15-21.

– Dan Williams
Pastor

SESSION REPORT

The responsibility of the Session is to serve as the council of Second Presbyterian Church. The ruling elders on Session, together with the Pastor, are responsible for governing the congregation and guiding its witness to the sovereign activity of God in the world, so that the congregation is and becomes a community of faith, hope, love, and witness (G-3.0201). This work is accomplished through six program committees, which are chaired by an elder and include members of the congregation.

During 2011, the Session held eleven (11) stated meetings, and issued the call for three (3) congregational meetings. Stated meetings of Session are generally held on the last Wednesday of each month, unless that date conflicts with holidays, and begin at 7:00 p.m. in Fellowship Hall.

Membership Information:

Active members Dec. 31, 2010.	159	Inactive Members.	36
Gains:	0	Baptized Members.	12
From other churches.	0	Affiliate Members.	1
Affirmation/reaffirmation.	0	Total on all rolls.	200
Losses:	8	Female active members.	99
Death.	6	Average worship attendance.	63
Transfer to other churches.	0	Baptisms	
Transfer to Inactive Roll.	0	Adult baptisms.	0
Removal by request.	2	Infant Baptisms.	0
Active members Dec. 31, 2010.	151		

In Memoriam – 2011

Ruby Knibbs. January 21, 2011
Sue Lindamood. February 7, 2011
Homer Cain. November 16, 2011
Bobby Dale. December 8, 2011
Marcette F. Routt. December 10, 2011
David Daniel Tyree. December 18, 2011

COMPOSITION OF SESSION:

Elders completing terms of service in 2011: Chuck Blackley, Jerry Fry, Darlene Mason, Maxine Robertson, Caroline Woebke, James Wright.

1. Elders beginning service in 2012 (Class of 2014): Andy Easley, Sue Gochenour, Darlene Mason, Stewart Sherwood
2. Continuing elders:
 - Class of 2012: Debby Camden, James Mader, Bob Ridle, Nancy Swisher, Paul Wolfe.
 - Class of 2013: Frank Brown, Barbara Daugherty, Kay Moyer, Mark Robertson

Summary: The Session consists of thirteen members, not counting the pastor/moderator, of which 7 are men and 6 are women. The age range of the session members is from the 50's and up. This corresponds to the composition of the congregation.

2011 Committee Assignments (including chairs)

Christian Education: *Maxine Robertson, +Caroline Woebke
Membership and Outreach: *Debby Camden, +Frank Brown, Barbara Daugherty
Mission: *Bob Ridle, + Nancy Swisher
Property: *Chuck Blackley, Paul Wolfe, James Mader
Stewardship and Finance: *James Wright, +Jerry Fry
Worship and Music: *Darlene Mason, Mark Robertson, Kay Moyer
Personnel: Bob Ridle, Jerry Fry, *Pam Snyder
* = Chair / + = Vice Chair / @ = Communion Steward

The Sacrament of the Lord's Supper was celebrated on the following dates: March 13 (Lent), April 21 (Maundy Thursday), June 12 (Pentecost), August 7 (Summer), October 2 (World Communion), November 27 (Advent), December 24 (Christmas Eve), and January 1, 2012 (New Year).

Daniel S. Williams
Moderator

Nancy Swisher
Clerk of Session

2011 PROGRAM REPORTS

CHRISTIAN EDUCATION COMMITTEE

The Christian Education Committee strives to teach the Word of God, strengthen Faith, and help nurture the congregation through various educational programs and activities throughout the year. During the past year, September 2010 through August 2011, we have participated in the following:

- Rally Day, 2010 was celebrated on September 12 with a concert by “The Faithful Men”
- October 24th, we organized a Fall Hike to Betsy Bell and Mary Gray Lane
- November 20th, we presented a Bow/Wreath workshop in Fellowship Hall
- June 12th, we honored our High School and College graduates with a reception in Fellowship Hall

In addition to these events, our Committee continues to oversee the distribution of funds for our college students, providing scholarship money upon application.

Our Committee would like to say a special thank you to Kathy Holsinger and Jean Flower for their leadership in our Adult Sunday Bible Study Class and thank everyone for your continued support and participation in our activities and events this past year.

Committee Members: Maxine Robertson, Chair, Mary Rainey, Beth Ramsey, Caroline Wobke, Linda Fry, Kay Mader

– Maxine Robertson, Chairperson

MEMBERSHIP & OUTREACH COMMITTEE

Throughout the past year the Membership and Outreach Committee (MOC) hosted the following events: the Palm Sunday Luncheon which the MOC co-hosted with the Presbyterian Women, two well-attended patio parties, and the church picnic which was held at the American Legion. Entertainment for the picnic was provided by the bluegrass band, High On the Mountain Boys.

The MOC sent cards to ill members of the congregation and flowers to members in the hospital.

The MOC is currently working on updating the church brochure and is brainstorming ideas for a newcomer's packet.

Members of the MOC in 2011 were as follows:

Co-chair - Barbara Daughtery

Betty Casiday

Trenton Casiday

Frank Brown

Pat Blackley

– Debby Cash Bibens, Committee Chair

MISSION COMMITTEE

The Mission Committee of Second Presbyterian Church is charged with the responsibility of managing the Mission Budget of the church.

The first thing I want to tell you is that essentially nothing much has changed in the past year. The needs are all still there. In fact more people than ever find themselves relying on the groups and agencies we support...many of them for the first time in their lives. I want you to think “food, families and children.” Those three words pretty much sum up the mission of the Mission Committee. “Food, families and children”...it’s a re-occurring theme that underlines almost everything we do. Throughout the year Mission Committee members act as your eyes, your ears, and your heart when it comes to identifying and helping those in need. And then accurately identifying the organizations best serving those in need. And we always welcome your input when it comes identifying those who need assistance.

So, who did you help in 2011? Where did your money go? Here's a snapshot.

In 2011 the General Mission Budget supported the Valley Mission, Teen Challenge, Weekday Religious Education, Ethiopia Support, Medical Benevolence Foundation, Comfortcare Women's Center (formerly the Pregnancy Help Center), Augusta Free Medical Clinic, Habitat for Humanity, Massanetta Covenant Church, and Missionary Support (like the Moir Family in Ethiopia and the Baja Mission Trip). We even found a little money to respond to the Windy Cove Presbyterian Church's appeal to support their team helping out in still devastated Haiti.

Your generous giving to the monthly Hunger Offerings is allowing the 2011 Special Mission Budget to not only support hunger ministries such as the Presbyterian Hunger Program, SACRA, Water for Life, Meals on Wheels, Heifer International and the Blue Ridge Area Food Bank, but your generous giving in 2010 allowed extra Hunger Offering monies to be carried over into this year so that the increasing hunger needs administered by the BRAFB for the Kid's Cafe, SACRA, Valley Mission, VFP, the Volunteer Farm at Woodstock and the Salvation Army could all benefit.

Special offerings in 2011 included One Great Hour of Sharing, Pentecost Offering, World Food Day Offering, and the 2011 Christmas Joy Fund Offering.

In addition, the Mission Committee sponsors four Church Night Programs and Dinners in Fellowship Hall during the year. April - Baja Baked Potato fundraiser, September - Baja Mission Report Dinner, October - World Food Day Soup & Sandwich Luncheon, and in December, in conjunction with the Chancel, Bell & Children's Choirs, the Christmas Joy Fund Dinner and Christmas Music Program.

I hope this report has given you a good overview of the Mission Committee's work during the past year. The exact financial figures for the Mission Committee's endeavors can always be accessed in the monthly Treasurer's Reports on-line anytime at the church's website <http://www.sec-stn.org/>, then click on the "Session" link.

I want to thank the 2011 Mission Committee Members: Nancy Swisher, Mary McNamara, Earl Flower, Jean Flower, Betty Landes, Patsy Easley, Sue Gochenour, and Dan Williams. I also want to thank Treasurer Jerry Fry from the Stewardship & Finance Committee, who works diligently to manage the funds and to make sure they are available in a timely manner when help is needed.

But the biggest thanks, as always, goes to YOU...the members of Second Presbyterian Church...for your kind heart and generous giving. During a period of economic slowdown and an ever increasing need to help those out of work, out of their homes, out of food, and out of hope...you have been there to help. Please continue to do so in 2012, so that as Christians we can continue to follow these words from Isaiah (58:10) "If you offer your food to the hungry and satisfy the needs of the afflicted, then your light shall rise in the darkness and your gloom shall be like the noonday sun."

– Bob Ridle, Chair

PROPERTY COMMITTEE

The property committee is responsible for the oversight, maintenance, and security of the physical facilities of the church, sidewalks, play area and lawn.

The year 2011 was busy for the property committee and the volunteers who worked to improve the church. During this time, we completed the following tasks:

- Under Bob Lightner's direction, we handled a number of insurance issues.
- Paul Wolfe continued to devote himself to the maintenance and appearance of the building. His work included:
 - Plastering in the rear of the choir loft and below the windows and the back of the stage in the Fellowship Hall
 - Maintenance and inspection of the boilers
 - Repair of the flush valves on the toilets in Women's Downstairs Bathroom
 - Replacement of windowsills on the Sanctuary's North Windows and replacement of part of the wood frame on the north attic vent
 - Placement of a load of topsoil on the flower beds
- Andy Easley replaced the PA system in the Fellowship Hall
- James Mader purchased and installed a new air conditioner in Kay Mader's office. He also mowed the grass all summer.
- Linda Licklighter, Darlene Mason and Pat Blackley dusted and vacuumed the Sanctuary, Narthex, Parlor, Balcony and Oak Room.
- Betty Clemmer spot cleaned the carpet and replaced the drapes in the Parlor
- Melissa Archer created a library and reading room.

- Betty and Trenton Casiday cleaned the patio carpet and kitchen.
- Dan Williams worked with Verizon to install a new less expensive Internet service. He also relocated the church website and email account.
- Chuck Blackley trimmed and weeded the shrubs and weeded the sidewalks and steps.

We contracted with Messer Landscaping for snow removal during the winter of 2010 / 2011 and the committee provided additional snow removal as well. We plan to contract with Messer Landscaping again for winter 2011 / 2012.

Buck's Painting painted the North exterior wall of the Sanctuary. With the completion of this painting, we have finished weather proofing the building, with the exception of repairing the parapets above the classroom roof and painting the old brick surrounding the patio. We plan to contract with Buck's Painting to repair and paint the parapets in 2012 and to paint the old brick in 2013.

Thanks go to our committee members: Paul Wolfe, Andy Easley, Bob Lightner and James Mader for their work during this past year and to the volunteers who worked to improve the property.

Special thanks go to Carolyn Brown for her beautiful flower garden.

And, thanks go to you, the congregation for your support throughout the year.

- Chuck Blackley, Chairperson

STEWARDSHIP AND FINANCE COMMITTEE

The Stewardship and Finance Committee is responsible for administering the financial affairs of the church, including development of the annual budget, overseeing the General Fund, conducting stewardship promotion, and managing the church investments.

The committee conducted a Stewardship Campaign in the fall to secure estimates of giving for 2012. This campaign produced the following results:

Estimate of Giving Cards Returned (of 85 sent out) 42
 Total Estimated Giving for 2012 \$78,020

(This compares to 52 cards returned and \$87,100 in estimated giving the preceding year, and 55 cards returned and \$91,990 in estimated giving in the year prior to that.)

The Savings Account at Community Bank remains open with a year-end 12/31/11 balance of \$10,327.05. Memorial Funds are funneled through this account. It also serves as an emergency back-up to our operating account at StellarOne Bank, as well as an interim holding account for investment funds which have matured and/or been transferred, but which are not yet needed in the operating account.

The church maintains Certificates of Deposit at Community Bank funded by proceeds of sale of the rental property in January 2008. Balances on these certificates are as follows:

C/D	Year-End 2010.	Year-End 2011
StellarOne Bank	\$53,599.15.	0.00
Community Bank.	61,144.41.	61,985.33
Community Bank.	13,106.42.	0.00
Community Bank.	0.00.	44,092.06

The StellarOne Bank C/D was cashed out on 6/29/11. Part of it was used to replenish the operating account shortfall. The remainder was used to purchase the new Community Bank C/D with the current balance of \$44,092.06. The \$13,106.42 C/D at Community Bank had previously been cashed and deposited in the operating account on 1/3/11.

The year-end balance in the StellarOne operating account was \$6,728.30.

The church's investment portfolio at Shenandoah Presbytery Corporation saw a gain at year-end 6/30/11 of \$27,869 over year-end 6/30/10. (See attached Report of Invested Funds for details). However, during the months of 8/11 and 9/11 the U.S. stock market suffered mightily due to an S&P downgrade of our sovereign debt as well as continued anxiety over financial difficulties in the European Union. From 10/11 through 12/11 the market recovered somewhat, but our investment account balances are probably still below 6/30/11 levels.

The Thomas Patterson annuity which the church inherited in 2009 continues as a source of income. We receive \$17,250 annually and will continue to do so for 7½ more years.

The 2011 Budget anticipated an operating shortfall of \$33,400.00 to be funded by transfers from investments. We only needed to draw \$24,106, however, because we received \$8,150 in one time gifts from deceased members or their families and other friends of the church:

\$24,106 Transfers from investments
+ 8,150 Gifts
32,256 Total transfers to operating account.
-33,400 Budgeted Shortfall
<\$1,144> Deviation from Budget

We have budgeted Transfers from Investments for FY 2012 to be \$37,800.00. This amount anticipates some remaining painting to be done on the parapet on the flat roof of the education wing. As our membership, attendance, and offering income continues to fall, we project drawing down our investments will be required all years of the foreseeable future. With investment totals of \$270,000-\$300,000 (not including possible future gains or losses), that translates to 8½ maximum years of available funding at an average annual rate of \$35,000.00.

The 2011 Committee consisted of Jerry Fry (Chair and Treasurer), James Wright and Richard Beard (Assistant Treasurers).

– Jerry Fry, Chairperson

WORSHIP AND MUSIC COMMITTEE

Events of the year 2011:

- Secured ushers and lay readers each month with a sign up sheet in back of sanctuary.
- Hosted the annual Ash Wednesday covered dish supper and service
- Secured supply ministers for the times Pastor Dan was away
- Gave flowers to all mothers on Mothers Day
- Gave ice cream vouchers to all fathers on Fathers Day
- Sponsored the Hanging of the Greens with a soup and sandwich lunch followed by decorating the sanctuary and fellowship hall
- Furnished the bread and juice for communion services
- Purchased a new supply of communion cups

Committee members: Jo Fields, Linda Lickliter, Kay Moyer, Mark Robertson

– Darlene Mason, Chairperson

PRESBYTERIAN WOMEN

The ministry of Presbyterian Women of Second Presbyterian Church during 2011 included the following:

- Visits, calls, cards, food and gifts to shut-ins, sick and bereaved
- Gifts for patients at Western State Hospital
- Food prepared for grieving families by the Dorcas Group
- Monthly contributions to Second Church benevolence and Meals on Wheels Memorials to Sunny side
- Contributions to Least Coin, Church Women United and Thank Offering (\$50)
- Donated to Volunteer Services at Western State Hospital
- Compiled church history
- Mission pledge to synod and presbytery
- Sewing items to third-world countries and bed sheets to Valley Mission
- Attended spring and fall events at Massanetta
- Presented one life membership in PW
- Sponsored Blanket Fund in February and Birthday Offering Family Night Supper in May
- Donated food for volunteers at the Augusta Regional Free Clinic
- Made a donation to the Augusta Free Clinic
- Co-hosted the Palm Sunday Luncheon
- Oversaw sanctuary flowers each Sunday
- Palm Sunday flowers in memory of deceased members
- Maintenance of Historical Room - purchased copy of History of Shenandoah Presbytery
- Flowers in side yard and patio
- School kits to Salvation Army in August
- Held food drive in November for Valley Mission
- Sponsored a Christmas and spring reception for Staunton Choral Society
- Collected cleaning supplies for Valley Mission
- Sponsored a church wide collection and mailing of 16 boxes of articles for service personnel (more to be sent in Dec. 2011)
- Sponsored a collection of money to support Pam Snyder's trip to India
- Hosted a reception for the Moderator of General Assembly
- Collected items for exam 'care' packages for members attending college (Nov. 2011)
- Decorated altar as a harvest table for Thanksgiving 2011
- Sponsored a Wednesday church night covered dish supper featuring Pam Snyder speaking about her trip to India
- December, 2011 collected and sent items for the "Thank You Soldier" fund to Forrest Wallace in Afghanistan

Thank you to the Coordinating Team for your hard work and enthusiasm. Thank you to all Presbyterian Women for your support.

Coordinating Team Members: Pat Blackley, Gennivee Carey, Carolyn Brown, Linda Fry, Sue Gochenour, Talitha Hippeard, Linda Licklitter, Kay Mader, Beth Ramsey, Maxine Robertson, Lois Sensabaugh

– Mary Rainey
Moderator of Presbyterian Women

A/C #	DESCRIPTION	2011 BUDGET	2011 ACTUAL	% BUDGET
INCOME				
NON-DESIGNATED RECEIPTS				
1101	REGULAR OFFERING	\$ 109,000.00	\$ 101,292.50	92.93
1102	LOOSE OFFERING	1,000.00	798.25	79.83
1103	INTEREST: CHECKING ACCOUNT	50.00	35.40	70.80
1104	PRESBYTERIAN WOMEN	600.00	600.00	100.00
1106	USE OF THE BUILDING	750.00	600.00	80.00
1108	COPIES, STAMPS, ETC.	0.00	0.00	0.00
1109	SUNDAY BIBLE STUDY	600.00	535.00	89.17
1112	PATTERSON ANNUITY	17,250.00	17,248.92	99.99
	Subtotal: Non-Designated Receipts	129,250.00	121,110.07	93.70
DESIGNATED RECEIPTS				
1201	CHURCH SUPPORT	2,500.00	1,420.00	56.80
1202	BENEVOLENCE	1,000.00	0.00	0.00
1203	HUNGER OFFERINGS	5,600.00	5,380.45	96.08
1204	ONE GREAT HOUR OF SHARING	1,200.00	844.00	70.33
1205	PENTECOST OFFERING	500.00	454.00	90.80
1208	CHRISTMAS JOY OFFERING	1,000.00	749.00	74.90
	Subtotal: Designated Receipts	11,800.00	8,847.45	74.98
NON-BUDGET RECEIPTS				
1397	TRANSFERS FROM MEMORIAL FUND	0.00	0.00	0.00
1398	INCOME: OTHER SOURCES	0.00	8,555.00	0.00
1399	TRANSFERS FROM INVESTMENTS	33,400.00	24,106.42	72.17
	Subtotal: Non-Budget Receipts	33,400.00	32,661.42	97.79
	TOTAL INCOME FOR PERIOD	174,450.00	162,618.94	93.22
EXPENSES				
SALARIES AND EXPENSES				
2101	MINISTER'S SALARY	18,210.00	18,658.80	102.46
2102	MINISTER'S HOUSING ALLOWANCE	30,400.00	30,400.08	100.00
2103	MINISTER'S UTILITIES ALLOWANCE	2,445.00	2,445.12	100.00
2104	MINISTER'S AUTOMOBILE EXPENSE	4,000.00	3,945.87	98.65
2105	MINISTER'S PROFESSIONAL EXP.	2,000.00	1,878.02	93.90
2106	MINISTER'S BENEFITS PLAN DUES	17,225.00	17,822.88	103.47
2107	MINISTER'S SELF EMPLOYMENT	3,940.00	3,940.00	100.00
2109	MINISTER:MEDICAL REIMBURSEMENT	1,600.00	1,678.22	104.89
2201	ORGANIST SALARY	5,825.00	5,388.60	92.51
2301	CHRISTIAN ED CONSULTANT SALARY	6,530.00	6,530.04	100.00
2401	SECRETARY'S SALARY	11,300.00	11,184.80	98.98
2601	SUBSTITUTE SALARIES	1,200.00	537.51	44.79
2701	WORKERS' COMP. INSURANCE	500.00	445.00	89.00
2702	FICA TAX W/H - SOCIAL SECURITY	1,466.61	1,460.23	99.56
2703	FICA TAX W/H - MEDICARE	343.00	341.49	99.56
2704	FEDERAL INCOME TAX W/H	0.00	0.00	0.00
2705	VA STATE INCOME TAX W/H	0.00	(98.10)	0.00
	Subtotal: Salaries and Expenses	106,984.61	106,558.56	99.60

A/C #	DESCRIPTION	2011 BUDGET	2011 ACTUAL	% BUDGET
CHRISTIAN EDUCATION EXPENSES				
3101	SUNDAY SCHOOL CURRICULUM	300.00	0.00	0.00
3102	VACATION BIBLE SCHOOL	250.00	0.00	0.00
3104	VCR LICENSE FEE	80.00	0.00	0.00
3105	CAMP SCHOLARSHIPS	400.00	0.00	0.00
3106	TEACHERS: TRAINING AND SUPPORT	100.00	0.00	0.00
3107	CONFIRMATION CLASSES	100.00	0.00	0.00
3108	REFRESHMENTS	300.00	0.00	0.00
3109	YOUTH	350.00	244.09	69.74
3110	NURSERY/WORSHIP	100.00	0.00	0.00
	Subtotal: Christian Education	1,980.00	244.09	12.33
MEMBERSHIP AND OUTREACH EXPENSES				
4101	RECEPTIONS/COFFEE HOUR	50.00	0.00	0.00
4102	MISCELLANEOUS/NEWSLETTER	50.00	0.00	0.00
4104	KITCHEN SUPPLIES	250.00	172.66	69.06
4105	CHURCH NIGHT MEALS	250.00	90.78	36.31
4106	NEW MEMBERS/PROSPECTIVE	100.00	0.00	0.00
4107	FUNERAL MEALS EXPENSES	250.00	71.12	28.45
4108	WE CARE/GET WELL SOON PROGRAM	300.00	98.69	32.90
4109	ENTERTAINMENT/SPECIAL EVENTS	200.00	0.00	0.00
	Subtotal: Membership and Outreach	1,450.00	433.25	29.88
CHURCH PROPERTY EXPENSES				
5101	NATURAL GAS	13,000.00	10,053.75	77.34
5102	ELECTRICITY	3,000.00	2,265.95	75.53
5103	WATER	1,000.00	1,328.94	132.89
5104	JANITORIAL SUPPLIES	250.00	0.00	0.00
5105	PROPERTY INSURANCE	7,500.00	8,639.56	115.19
5106	PROPERTY MAINTENANCE	10,000.00	7,790.38	77.90
5107	ORGAN/PIANO REPAIR	1,200.00	1,000.00	83.33
	Subtotal: Church Property	35,950.00	31,078.58	86.45
WORSHIP AND MUSIC EXPENSES				
6101	CHANCEL & CHILDREN'S CHOIRS	0.00	402.61	0.00
6102	COMMUNION SUPPLIES	100.00	0.00	0.00
6103	MUSIC SUPPLIES & ACCESSORIES	400.00	0.00	0.00
6105	HANDBELLS	200.00	310.41	155.21
6107	PROGRAM DEVELOPMENT	400.00	116.04	29.01
6108	THESE DAYS	170.00	138.60	81.53
6109	ANNUAL COPYRIGHT FEE	180.00	109.00	60.56
	Subtotal: Worship and Music	1,450.00	1,076.66	74.25
GENERAL MISSION				
7101	UNDESIGNATED BENEVOLENCES	3,000.00	3,000.00	100.00
7103	MISSIONARY SUPPORT	1,500.00	1,500.00	100.00
7104	WEEKDAY RELIGIOUS EDUCATION	1,750.00	1,750.00	100.00
7105	VALLEY MISSION	750.00	750.00	100.00
7107	DISCRETIONARY FUND	350.00	275.00	78.57
7108	MISSION PROGRAM	250.00	113.00	45.20
7109	COMFORTCARE WOMEN'S CENTER	750.00	750.00	100.00
7112	ETHIOPIA SUPPORT	375.00	375.00	100.00
7113	TEEN CHALLENGE	375.00	375.00	100.00
7115	AUGUSTA FREE MEDICAL CLINIC	450.00	450.00	100.00
7116	HABITAT FOR HUMANITY	375.00	375.00	100.00
7118	MEDICAL BENEVOLENCE FOUNDATION	625.00	625.00	100.00
7120	MASSANETTA COVENANT CHURCH	500.00	500.00	100.00
	Subtotal: General Mission	11,050.00	10,838.00	98.08

A/C #	DESCRIPTION	2011 BUDGET	2011 ACTUAL	% BUDGET
SPECIAL MISSION				
7201	HUNGER MINISTRIES	0.00	0.00	0.00
7201A	PRESBYTERIAN HUNGER PROGRAM	1,500.00	1,500.00	100.00
7201B	SACRA - HUNGER	750.00	750.00	100.00
7201C	WATER FOR LIFE	500.00	500.00	100.00
7201D	HEIFER INTERNATIONAL	500.00	500.00	100.00
7201E	BLUE RIDGE AREA FOOD BANK	500.00	500.00	100.00
7201F	EXCESS HUNGER FUNDS	1,350.00	2,143.00	158.74
7201G	MEALS ON WHEELS	500.00	500.00	100.00
Special Offerings				
7202	SPECIAL OFFERINGS	0.00	0.00	0.00
7202A	ONE GREAT HOUR OF SHARING	1,200.00	0.00	0.00
7202B	PENTECOST OFFERING	500.00	429.00	85.80
7202E	CHRISTMAS JOY OFFERING	1,000.00	0.00	0.00
	Subtotal: Special Mission	8,300.00	6,822.00	82.19
CHURCH OFFICE EXPENSES				
8101A	EQUIPMENT EXPENSES	860.00	0.00	0.00
8101B	EQUIPMENT LEASE	540.00	659.12	122.06
8102	POSTAGE	400.00	378.00	94.50
8103	PAPER/PRINTING SUPPLIES	250.00	608.09	243.24
8104	TELEPHONE SERVICE	2,000.00	1,750.69	87.53
8105	OFFICE SUPPLIES	1,500.00	894.38	59.63
8107	COMPUTER SUPPLIES	1,200.00	671.54	55.96
8201	COPIER	0.00	0.00	0.00
	Subtotal: Church Office	6,750.00	4,961.82	73.51
ADMINISTRATIVE EXPENSES				
9101	SESSION EXPENSES	100.00	168.30	168.30
9102	STEWARDSHIP PROGRAM	400.00	437.39	109.35
9103	ANNUAL AUDIT	0.00	0.00	0.00
	Subtotal: Administrative Expenses	500.00	605.69	121.14
OTHER EXPENSES				
9201	OUTGOING/FLOW THRU ITEMS	0.00	724.00	0.00
9301	MISCELLANEOUS	0.00	3.84	0.00
9999	INVESTMENTS	0.00	0.00	0.00
	Subtotal: Other Expenses	0.00	727.84	0.00
	TOTAL EXPENSES	174,414.61	163,346.49	93.65
	ENDING CASH BAL. THIS PERIOD		\$ 6,729.67	
	12/31 RECEIPTS FROM PRIOR YEAR		(575.00)	
	BEGINNING CASH BALANCE 1/1/10		(5,532.22)	
	INCOME - EXPENSES 2011		\$ 1,197.45	

Fund Name	Principal Fund Balance July 1, 2010	Principal Additions	Realized Gain Net of Investment Expenses	Principal Distributions	Unrealized Gain (Loss)	Principal Fund Balances June 30, 2011	Income Fund Balances June 30, 2011	Total Fund Balances June 30, 2011
Combined Investments	151,433	5,101	(2,233)	0	24,423	178,734	5,191	183,925
Memorial	14,869	515	(172)	3,600	1,899	13,501	401	13,902
Marie Bailey Scholarship	17,185	0	(220)	2,387	2,614	17,192	537	17,729
Woodside Scholarship	8,902	984	(142)	0	1,542	11,286	327	11,613
Kathryn and Walter Hodge Education Fund	1,599	201	(27)	0	280	2,053	59	2,112
TOTALS	193,988	6,801	(2,794)	5,987	30,758	222,766	6,515	229,281
	Balance 12/31/2010							Balance Dec. 31, 2011
Community Bank CD	61,144.41		840.92					61,985.33
StellarOne CD	53,599.15			53,599.15				0.00
Community Bank CD	13,106.42			13,106.42				0.00
Community Bank CD	0.00	44,092.06						44,092.06
TOTALS	321,837.98							335,358.39

NOTES:

- The Combined Investments Fund includes the following bequests: Ramsey Fund (44%); Manse Fund (33%); Katherine Drake Fund (15%); Dorothy Moran Fund (8%).
- So far in FY2012, \$1,500 has been withdrawn from the Marie Bailey Scholarship Fund.

The Stewardship and Finance Committee manages a Contingent Fund account with Community Bank. This account is used to hold funds earmarked for specific projects, such as funds withdrawn from the CIF to assist the General Fund. This fund exists so the money in it does not get co-mingled with the General Fund. The balance in this fund at the end of 2011 was \$10,327.05.

**PRESBYTERIAN WOMEN OF SECOND PRESBYTERIAN CHURCH
2011 ANNUAL REPORT**

Checking Account Balance, January 1, 2011.....	\$ 517.40
RECEIPTS.	
Morning Circle receipts.....	\$ 521.00
Circle #4 receipts.	518.00
Circle #5 receipts.	600.00
Gift to PW.....	100.00
Blanket Fund receipts.	573.00
PW Birthday Offering receipts.	322.00
Least Coin receipts.	49.38
Other Income (for "Thank You, Soldier" postage acct.).....	30.00
Transfer from Hist. Savings Acct. (Shenandoah History Book).....	37.00
Transfer from Savings Acct. (for "Thank You, Soldier" postage acct.).....	50.00
P. Snyder - India Mission Trip.	660.00
Total Receipts.	\$ 3,460.38
DISBURSEMENTS	
Blanket Fund Remittance.	\$ (573.00)
Church Women United.	(25.00)
Donations.	(50.00)
Donations - India Mission Trip.....	(660.00)
Flowers.	(68.97)
Gifts.....	(326.63)
Postage (Includes \$60.75 for 12/11 "Thank You, Soldier" postage).....	(186.95)
PW Birthday Offering.....	(322.00)
PW Thank Offering.....	(50.00)
Meals on Wheels Benevolence.....	(300.00)
Miscellaneous.	(222.45)
Mission Pledges.	(100.00)
Memorials.	(60.00)
Least Coin remittance.....	(42.37)
Lifetime Membership.	(95.00)
Second Church Benevolence.....	(600.00)
Western State Hospital Volunteer Services.....	(25.00)
Total Disbursements.	\$ (3,707.37)
CHECKING ACCOUNT BALANCE, DECEMBER 31, 2011.	\$ 270.41
HISTORICAL ROOM BALANCE, JANUARY 1, 2011.	
Interest Income.	1.71
.....	\$ 364.22
(*Note \$37.00 transfer of funds to checking account.).....	\$ (37.00)
HISTORICAL ROOM BALANCE, DECEMBER 31, 2011.	\$ 327.22
SAVINGS ACCOUNT, JANUARY 1, 2011.....	
Interest Income.....	4.18
.....	\$ 913.78
(*Note \$50.00 transfer of funds to checking account.).....	\$ (50.00)
SAVINGS ACCOUNT BALANCE, DECEMBER 31, 2011.....	\$ 863.78