

1. **Annual Reports – Reminder.** Please have your annual reports to the Church Office by this Sunday, January 8. Reports sent as emails or email attachments are most helpful.
2. **Bible Study.** Bible Study will resume on Tuesday, January 17, with a study of the gospel of John. This study will run until April 4.
3. **Staunton pulpit exchange.** The annual Staunton Presbyterian pulpit exchange is in the process of being planned. I anticipate a date in late February or early March..
4. **New Form of Government implications.** A special committee of Session met and recommends the following:
 - A. **Congregation issues – bylaws.** That Session recommend to the congregation the following changes in the bylaws:
 1. **Quorum.** In section B-1.0207, that “(G-7.0306)” be struck out, as this reference is obsolete.
 2. **Required Notice** – That the following language be substituted for section B-1.0204: “Notice for stated meetings of the congregation shall be published in the Sunday worship bulletin during the month when the meeting is scheduled, with specific mention during the concerns of the congregation on the Sunday prior to and of the meeting. Notice shall also be given on the church web site (home page and calendar), and by email the week of the meeting. Special meetings may be called with two Sundays notice, using the above-mentioned means of notification.”
 3. **Parliamentary Authority** – That a new section, B-1.0208, be added to state: “Meetings shall be conducted in accordance with the most recent edition of *Robert’s Rules of Order, Newly Revised.*”
 4. **Nominations Process** – That the following language be substituted for current B-1.0602 (italics are where changes occur): “The Nominating Committee shall be composed of five members: two (2) Elders elected by the Session, *who shall serve as chairperson and vice chairperson*, and three (3) from the congregation, *chosen in the following manner: one person nominated by Presbyterian Women, one person nominated by the music ministry (choirs), and one person nominated by the Lucille Sanger Sunday Bible Study Class. One (1) alternate will be nominated from the floor during the annual meeting where the members of the nominating committee will be confirmed.* No member of the committee shall serve more than three years consecutively. The Pastor shall be an ex officio member, with voice but not vote. At the October meeting of the congregation, the Nominating Committee shall submit a slate of nominees for all offices to be filled. The nominating committee shall not nominate its successors.”
 - B. **Session items – manual.** In addition to editorial changes that need to be made to the manual (updated Form of Government references and terminology), the following recommendations are made:
 5. **Quorum** – That “(See G-10.0202)” be stricken from M-2.0103, as this reference is obsolete.
 6. **Special meetings notice** – That the following language be substituted for M-2.0102: “Special meetings of the Session shall be called by the Moderator when deemed necessary or requested in writing by any two members of the session. Special meetings may be convened on no less than five (5) days notice, with notice given by email, text message, or telephone.”
 7. **Inactive roll.** The Form of Government no longer requires that a session maintain an inactive members roll, as the term “inactive member” was judged to be contradictory. Membership and Outreach has decided that it will continue to list persons who no longer qualify for the active, baptized, or affiliate members roll on an inactive list. (*No action needed, but list in minutes.*)
 8. **Term Lengths.** No change to current practice is recommended.