

**STATED SESSION MEETING
SECOND PRESBYTERIAN CHURCH
STAUNTON, VIRGINIA
November 30, 2011**

The Session of Second Presbyterian Church held its November Stated Meeting on Wednesday, November 30, 2011, at 7:00 p.m. in the Fellowship Hall. Dr. Daniel S. Williams, Moderator, called the meeting to order and opened with prayer. A quorum was present.

ATTENDANCE

Present: Chuck Blackley Barbara Daugherty, Jerry Fry, James Mader, Kay Moyer, Darlene Mason, Bob Ridle, Mark Robertson, Maxine Robertson, Paul Wolfe, James Wright and Dan Williams.
Excused: Frank Brown ,Debbie Bibens, Nancy Swisher, and Caroline Woebke

AGENDA

The agenda was adopted with the addition of one item under NEW BUSINESS. Add Item 1: Report of the Personnel Committee.

APPROVAL OF MINUTES

The minutes of the October 26, 2011 Stated Meeting were approved.
The minutes of the October 30, 2011 Congregational Meeting were approved.

REVIEW OF THE TREASURER'S REPORT

The Treasurer's Report was reviewed and filed for audit. It was noted that regular giving is 5% behind the 2011 projections. A total of 36 cards, representing \$76,260 in pledges for 2012, have been received. This total compares to 56 cards representing \$87,000 received in 2011. The checking account balance is \$9,323. Regular offering is \$11,000 behind last year. During November \$10,000 was transferred to checking from the Community Bank Savings account.

CLERK'S REPORT

1. **Membership Actions** - Remove from active members roll: Homer Cain (death 11/16/2011)
2. **Average worship attendance:** November 6- 27 = 60

PASTOR'S REPORT

1. **Communion - upcoming services.** Elders scheduled to serve communion on December 24 and January 1, 2012 were reminded of their duties.
2. **Annual Reports.** Committee Chairs were requested to turn in their annual reports to the Church Office by Sunday, January 8, 2012. Reports submitted by email will help greatly in preparing the report booklet.
3. **New Elder training.** Sue Gochenour is the only elder elected on October 30 who requires Pre-ordination training. Dr. Williams will provide this training in December, in advance of the examination of new elders on January 4, 2012. One of the sessions may be held with the Olivet Presbyterian Church. Olivet has asked Dr. Williams to do a session on the new Form of Government.
4. **Radio-thon.** Dr. Williams' schedule did not permit his taking part in this event this year.
5. **Webinar.** Dr. Williams has ordered a webinar being presented by the editor of the Presbyterian Outlook on December 6 titled "What's to Become of our Church? Trajectories of Hope." If this webinar proves helpful; he will make it available to anyone interested in viewing it.
6. **Next meeting.** Due to the Christmas - New Year's holidays, the next Session meeting will be Wednesday, January 4, 2012 at 7:00 p.m. This is the last stated meeting for the Class of 2011.

STANDING COMMITTEE REPORTS

1. **Mission**
 - Committee will sponsor the December 11, Church Night program. Donations for the Joy Gift will be received at the supper and throughout December.
 - Committee will sponsor the January 18 Church Night program. April Miller from the Windy Cove Presbyterian Church will give an update on Presbyterian support for Haiti.
2. **Property**
 - Committee will address the plaster damage in the sanctuary.
 - The snow blower is operable and will be offered for sale.
 - Paul Wolfe will repair an old chair from the Oak Room.

- Following some discussion, it was suggested that elders should use the side stairs when descending from the communion table to the floor of the sanctuary.
- 3. **Stewardship and Finance** – see Treasurer’s Report
- 4. **Worship and Music**
 - Committee expressed thanks to everyone who contributed food and soup for the folks who helped with the “Hanging of the Greens.”
- 5. **Christian Education**
 - Committee will provide refreshments following the Staunton Choral Society concert.
- 6. **Membership and Outreach**
 - Committee will provide pizza for the folks helping to take down the Christmas decorations on January 8.

UNFINISHED (OLD) BUSINESS

1. **Community Service Committee.**
 - Members were reminded of their duties as Bell Ringers for the Salvation Army.
 - Volunteers are needed for the Salvation Army "Toy Store" and for assembling Angel Tree bags.
2. **Presbytery Report.** Elder Bob Ridle and Dr. Williams reported on their attendance at the November 8 meeting of Shenandoah Presbytery.

NEW BUSINESS

1. **Personnel Committee Report.** Committee recommended a 2% Cost of Living Adjustment (COLA) for all staff. A motion to accept the recommendation was unanimously approved. Elder James Mader and Dr. Williams abstained from voting.
2. **Upcoming meetings:**
 - a. **Session:** Wednesday, January 4, 2012 - 7:00 p.m. in Fellowship Hall
 - b. **Shenandoah Presbytery:** Saturday, February 11, 2012 - Mt. Olive Church, Hinton, VA (9:30 a.m.)
 - c. **Highland Augusta Mission Community:** Tuesday, January 31, 2012 Mrs. Rowe’s (11:45 a.m.)

ADJOURNMENT

The meeting adjourned with prayer at 8:05 p.m.

Bob Ridle
Acting Clerk of Session