

**STATED SESSION MEETING
SECOND PRESBYTERIAN CHURCH
STAUNTON, VIRGINIA
February 2, 2011**

The Session of Second Presbyterian Church held its January Stated Meeting on Wednesday, February 2, 2011 at 7:00 p.m. in the Fellowship Hall. The meeting was postponed from January 26, 2011, due to inclement weather. Dr. Daniel S. Williams, Moderator, called the meeting to order and opened with prayer. A quorum was present.

ATTENDANCE

Present: Chuck Blackley, Frank Brown, Debby Camden, Barbara Daugherty, Jerry Fry, James Mader, Kay Moyer, Darlene Mason, Bob Ridle, Mark Robertson, Maxine Robertson, Nancy Swisher, Paul Wolfe, James Wright, and Dan Williams.

Excused: Caroline Woebke

Dr. Williams led the Session in a review and discussion of the proposed Belhar Confession. Action to include this statement of faith in The Book of Confessions will be taken at the February meeting of Shenandoah Presbytery.

AGENDA

The agenda was adopted.

APPROVAL OF MINUTES

The minutes of the January Stated Meeting, held on February 2, 2011, were approved.

REVIEW OF THE TREASURER'S REPORT

The Treasurer's Report was reviewed and filed for audit. It was noted that regular giving is 9% behind the 2010 projection. It was noted that the \$3000 shown in Line 7102 should appear in Line 7101. The final Treasurer's Report for 2010 was included in the Annual Report booklet.

ORDER OF THE DAY: Session Reorganization

- a. **Election of Clerk of Session:** Session approved a motion to elect Nancy Swisher as Clerk of Session
- b. **Election of Church Treasurer:** Following recent practice, the Session elected Jerry Fry, Chair of the Stewardship and Finance Committee, to serve as Church Treasurer for 2011. The other elder on the committee, James Wright, was elected Assistant Treasurer.
- c. **Nominating Committee:** Session appointed James Mader as Chair and Mark Robertson as Vice Chair.
- d. **Committee Assignments** (including chairs):
 - Christian Education: *Maxine Robertson, +Caroline Woebke
 - Membership and Outreach: * Debby Camden, +Frank Brown, Barbara Daugherty
 - Mission: * Bob Ridle, + Nancy Swisher
 - Property: *Chuck Blackley, +Paul Wolfe, James Mader
 - Stewardship and Finance: *Jerry Fry, +James Wright, Susan Johnson, coop member
 - Worship and Music: *Darlene Mason, +Mark Robertson, Kay Moyer
 - Personnel: * Pam Snyder, + Bob Ridle, Jerry Fry

* = Chair / + = Vice Chair

CLERK'S REPORT

1. **Membership Actions.** Remove from Active Roll: Ruby Knibbs (death on January 21, 2011)
2. **Average worship attendance:** January 2 -30, 2011 = 65
3. **Correspondence:** Prayers were requested for the 'Gip. Dudley family, following Gip's death and Pauline's injury (Union Presbyterian Church). Prayers were also requested for the Rev. Randy Webb following surgery.

PASTOR'S REPORT

1. **2011 Session Meeting Schedule.** Session agreed to meet on the last Wednesday of the month except when holidays interfere. The following is the schedule for 2011: February 23, March 30, April 27, May 25, June 29, July - only if called, August 31, September 28, October 26, November 30, January 4, 2012 - instead of December 28, 2011 - to avoid holidays, and January 25, 2012.
2. **Communion Schedule.** Copies of the 2011 Communion Schedule and list of assigned servers was distributed to the elders. Any elder who is unable to serve on a particular date on which he or she is scheduled should personally arrange for a substitute, and notify Dr. Williams of the change.

3. **GA Moderator visit.** Ruling Elder Cindy Bolbach, Moderator of the 219th General Assembly, will preach at Second Church on Sunday, February 13. Presbyterian Women are hosting a reception in Fellowship Hall following the worship service.
4. **Olivet moderator.** Dr. Williams will continue to serve as moderator at Olivet Church until an Interim has been named. Their session meets at 12:15 p.m. on the third Sunday of the month.
5. **2010 Vacation.** Dr. Williams has one remaining vacation Sunday from 2010. He does not intend to use this Sunday in 2011.
6. **Upcoming worship notes.**
 - Sunday, March 6 has been set as Staunton Pulpit Exchange Sunday.
 - Presbyterian Women Sunday will be March 27. Ramona Bosserman will be the guest speaker.
7. **Staunton Choral Society.** Session approved a request from the Choral Society to hold their Spring Concert at Second Church on Sunday, May 1, with the rehearsal on Monday, April 25.
8. **Requests to use Fellowship Hall.** Request from the local chapter of the Daughters of the American Revolution to use the Fellowship Hall on April 2 from 1:00 - 3:30 p.m. and October 8 from 8:00 a.m. - 12:00 noon were referred to the Property Committee.

STANDING COMMITTEE REPORTS

1. **Christian Education** - no report
2. **Membership and Outreach** - no report
3. **Mission**
 - Committee has mapped out the schedule for special offerings and Church Night Programs for 2011.
 - Committee approved \$300 to assist with expenses of Pam Snyder's attendance at the 55th Commission on the Status of Women at the United Nations (from Line item 7103)
 - Committee will bring a recommendation for the distribution of \$1543.42 overage from 2010 Hunger Funds.
4. **Property**
 - In response to a question regarding the cost of phone service at the church, committee presented a detailed review of current services, costs and changes which could result in substantial savings in the cost of phone service. Session authorized the committee to make the necessary changes to save on the cost of phone service.
5. **Stewardship and Finance**
 - Committee presented a detailed report on problems with the current office copier. After much discussion Session authorized the committee to enter into an agreement to lease a copier from Shenandoah Valley Office Equipment at a cost of \$60 per month with SVOE to absorb the maintenance fee for the first year.
6. **Worship and Music**
 - Committee will sponsor the Church Night meal on Ash Wednesday, March 9.

UNFINISHED BUSINESS: none

NEW BUSINESS

1. **Shenandoah Presbytery Commissioner.** Session elected Nancy Swisher as commissioner to the Saturday, February 12 meeting of Shenandoah Presbytery.
2. **Upcoming meetings:**
 - a. **Session:** Wednesday, February 23 - 7 p.m. in Fellowship Hall
 - b. **Shenandoah Presbytery Meeting:** Saturday, February 12, 2010 -Covenant Presbyterian Church (9:30 a.m.)
 - c. **Highland-Augusta Mission Community:** TBA

ADJOURNMENT

The meeting adjourned with prayer at 8:25 p.m.

Nancy C. Swisher
Clerk of Session